Regular Session
Bulloch County Board of Education
William James Educational Complex
Central Office Board Room
October 10, 2019
5:30 P.M. REACH Scholar Signing
6:00 P.M. REACH Reception
6:30 P.M. Board Meeting
Board Meeting Agenda

(The Board requests all cell phones be silenced.)

Call to Order
Moment of Silence/Pledge of Allegiance

School Highlights
- REACH Scholar Recognition
- 4-H Presentation – Susannah Lanier, Youth Development Agent

Board Member Comments

Public Participation
The public may address the Board of Education concerning issues other than specific student or individual matters. A three-minute time limit will be imposed for each speaker. A timer will be set and appear on the SMARTBoard and a buzzer will sound when time expires. At this point, the speaker will have 10 seconds to conclude remarks. If remarks are not concluded, the speaker will be thanked for their comments and asked to yield the floor. Passing of time to another person is not allowed.

No speaker shall indulge in personal attacks while speaking. All comments are to be addressed directly to the Board of Education. Personnel concerns may be addressed in writing to the Superintendent or Chairman of the Board of Education. The board cannot vote, comment or respond to issues or comments made during public participation.

Superintendent’s Comments

Amend/Adopt the Agenda

A. Consent Agenda

1. Board Minutes: September 12, 2019 Regular Session
   September 26, 2019 Work Session
2. Board Member Payroll for September 2019

B. Old Business for Approval
1. 2020-2021 School Calendar
2. Policy JBC – School Admissions - Revision

C. New Business for Approval
1. Local School Board Governance Annual Training Report *(Reports the training hours earned to the state)*
2. Local Board Training Plan for 2019-2020 *(Reports training plans to the state. It can be edited throughout the year.)*
3. Proposal for Interactive Flat Panels
4. Resolution for Adding Director of Business Services to Georgia Fund I Investment Account
5. Resolution for Completion of Capital Project

D. Executive Session

E. Return to Open Session
   Personnel Recommendations

F. Adjournment

The Bulloch County Board of Education does not discriminate on the basis of race, religion, color, national origin, sex, disability, or age in its programs and activities. Inquiries regarding nondiscrimination policies should be sent to 150 Williams Road, Statesboro, Georgia 30458. 912-212-8500.
2019 Reach Scholars
Mr. Charles Wilson, Superintendent
Dr. Deborah Clarke Mangum, Executive Director
Mrs. LaQuanda Love, REACH Co-Coordinator
Mrs. Renee Perry, REACH Co-Coordinator

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Middle School</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Gage Bunch</td>
<td>PMS</td>
</tr>
<tr>
<td>2. Catherine Garcia</td>
<td>LCMS</td>
</tr>
<tr>
<td>3. Cage Hickman</td>
<td>SEBMS</td>
</tr>
<tr>
<td>4. Terrance Johnson, Jr.</td>
<td>WJMS</td>
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<td>5. Candace Jones</td>
<td>SEBMS</td>
</tr>
<tr>
<td>6. Arumy Venegas</td>
<td>LCMS</td>
</tr>
<tr>
<td>7. Emily Xochicale-Flores</td>
<td>LCMS</td>
</tr>
</tbody>
</table>
Consent Agenda
The Bulloch County Board of Education met in a Regular Session Meeting on Thursday, September 12, 2019, at 6:30 p.m. in the Board Room at the Central Office. Board Members present were as follows: April Newkirk, Glennera Martin, Dr. Stuart Tedders, Heather Mims, Mike Sparks and Maurice Hill. Superintendent Charles Wilson was also present. Heather Mims was absent.

Board Chairman Mike Sparks called the meeting to order and led the Moment of Silence and Pledge of Allegiance.

During School Highlights the Bulloch County Foundation for Public School Education awarded the Fall Innovation Grant Recipients with certificates and their checks to initiate their grants for which they submitted an application.

Following Board Member Comments, the following citizens participated in Public Participation regarding William Emley and Kay Anderson spoke regarding the senior citizens tax exemption.

Following Superintendent’s Comments, upon motion by Cheri Wagner, and second by Stuart Tedders, the Board unanimously approved the agenda as presented. (7:0) Yes – Cheri Wagner, Stuart Tedders, Glennera Martin, April Newkirk, Jay Cook, Maurice Hill and Mike Sparks.

After review and recommendation by the Superintendent, upon motion by Glennera Martin, and second by Jay Cook, the Board unanimously approved the Consent Agenda that consisted of the following: Board Minutes: August 8, 2019 Regular Session, and August 22, 2019 Work Session; Board Member Payroll for August 2019. (7:0) Yes – Cheri Wagner, Stuart Tedders, Glennera Martin, April Newkirk, Jay Cook, Maurice Hill and Mike Sparks.

After review and recommendation by the Superintendent, upon motion by Stuart Tedders, and second by Glennera Martin, the Board unanimously approved the First District RESA Facility Lease Approval (20 Year Renewal) (7:0) Yes – Cheri Wagner, Stuart Tedders, Glennera Martin, April Newkirk, Jay Cook, Maurice Hill and Mike Sparks.

After review and recommendation by the Superintendent, upon motion by Stuart Tedders, and second by Cheri Wagner, following discussion, upon motion by Maurice Hill, and second by April Newkirk, the Board unanimously voted to table the Safety and Security Proposal to allow open discussion in executive session since this pertains to the system safety plan. (7:0) Yes – Cheri Wagner, Stuart Tedders, Glennera Martin, April Newkirk, Jay Cook, Maurice Hill and Mike Sparks.

Upon motion by Stuart Tedders, and second by Cheri Wagner, unanimously voted to table the Crisis Alert System to allow open discussion in executive session since this pertains to the system safety plan. (7:0) Yes – Cheri Wagner, Stuart Tedders, Glennera Martin, April Newkirk, Jay Cook, Maurice Hill and Mike Sparks.
After review and recommendation by the Superintendent, upon motion by Cheri Wagner, and second by Stuart Tedders, the Board unanimously approved the Resolution for Completion of Capital Projects #19-616-003 Langston Chapel Elementary HVAC Replacement and #18-616-005 Brooklet Elementary HVAC Replacement (7:0) Yes – Cheri Wagner, Stuart Tedders, Glennera Martin, April Newkirk, Jay Cook, Maurice Hill and Mike Sparks

After review and recommendation by the Superintendent, upon motion by Cheri Wagner, and second by Jay Cook, the Board unanimously approved the FY20 Federal Perkins Plan Grant. (7:0) Yes – Cheri Wagner, Stuart Tedders, Glennera Martin, April Newkirk, Jay Cook, Maurice Hill and Mike Sparks

After review and recommendation by the Superintendent, upon motion by Glennera Martin, and second by Stuart Tedders, the Board unanimously approved placing Policy JBC-School Admission – Revision on the table for review by the Board. (7:0) Yes – Cheri Wagner, Stuart Tedders, Glennera Martin, April Newkirk, Jay Cook, Maurice Hill and Mike Sparks

Upon motion by Maurice Hill, and second by Jay Cook, the Board unanimously voted to enter into executive session to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee or to interview applicants for the position of superintendent; (O.C.G.A. § 50-14-3(b)(2)); to discuss school safety plans prepared pursuant to O.C.G.A. § 20-2-1185 or personnel pursuant to policies related to weapons in schools; (O.C.G.A. §§ 50-18-72(a)(25.1) and 16-11-130.1(f)). (7:0) Yes – Cheri Wagner, Stuart Tedders, Glennera Martin, April Newkirk, Jay Cook, Maurice Hill and Mike Sparks

Board Members present at the time of executive session was as follows: Stuart Tedders, Cheri Wagner, Maurice Hill, Glennera Martin, Jay Cook, April Newkirk and Mike Sparks.

Upon motion by Glennera Martin, and second by Maurice Hill, the Board unanimously voted to return to open session. Board members present at the time of the return to open session was as follows: (7:0) Yes - Stuart Tedders, Cheri Wagner, April Newkirk, Maurice Hill, Mike Sparks, Glennera Martin and Jay Cook

After review and recommendation by the Superintendent, upon motion by Cheri Wagner, and second by Jay Cook, the Board approved the Personnel Recommendations as presented and made a part of these minutes by reference. (Classified employees are employed at the will of the Board; certified employees are employed contingent upon the receipt of criminal background checks satisfactory to the Superintendent and Board.) (7:0) Yes – Maurice Hill, Stuart Tedders, Glennera Martin, April Newkirk, Cheri Wagner, Jay Cook and Mike Sparks

Upon motion by Stuart Tedders, and second by Maurice Hill, the Board unanimously approved the Proposal for Safety and Security Improvements – Southeastern System Technologies as the vendor to provide safety and security services and materials for the system in the amount of $2,222,578.00. (7:0) Yes - Stuart Tedders, Cheri Wagner, April Newkirk, Maurice Hill, Mike Sparks, Glennera Martin and Jay Cook

Upon motion by Glennera Martin, and second by Cheri Wagner, the Board unanimously approved Centegix as the vendor to provide safety and security services and materials for
the system in the amount of $472,500.00. (7:0) Yes - Stuart Tedders, Cheri Wagner, April Newkirk, Maurice Hill, Mike Sparks, Glennera Martin and Jay Cook

There being no further business, upon motion by Stuart Tedders, and second by Cheri Wagner, the Board unanimously voted to adjourn the meeting. (7:0) Yes - Maurice Hill, Stuart Tedders, April Newkirk, Mike Sparks, Cheri Wagner, Glennera Martin and Jay Cook.

Charles G. Wilson, Jr., Superintendent                                   Michael Alan Sparks, Board Chair
Bulloch County Board of Education
Minutes of Board Work Session
September 26, 2019

The Bulloch County Board of Education met in a Work Session Meeting on Thursday, September 26, 2019, at 6:30 p.m. in the Board Room at the Central Office. Board Members present were as follows: Mike Sparks, Maurice Hill, April Newkirk, Dr. Stuart Tedders, Heather Mims, Glennera Martin, Cheri Wagner and Superintendent Charles Wilson. Jay Cook was absent.

Chairman Mike Sparks called the meeting to order and led the Moment of Silence and Pledge of Allegiance.

After review and recommendation by the Superintendent, upon motion by Glennera Martin, and second by Heather Mims, the Board unanimously voted to approve the agenda as presented. (7:0) Yes – Mike Sparks, Maurice Hill, April Newkirk, Glennera Martin, Cheri Wagner, Stuart Tedders and Heather Mims

During the work session portion of the meeting Assistant Superintendent for School Improvement Teresa Phillips and Director of School Improvement Todd Veland provided the Board with and update on the Multi-Tiered System of Support (MTSS). Assistant Superintendent of Business Services provided background information regarding the Senior Tax Exemption. Superintendent Wilson talked about contracting services to assist in Strategic Planning and is looking into different options.

Chairman Sparks welcomed East Georgia College students that attended the meeting.

Upon motion by Cheri Wagner, and second by Stuart Tedders, the Board unanimously voted to enter into executive session to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee or to interview applicants for the position of superintendent; (O.C.G.A. §50-14-3(b)(2)). (7:0) Yes-April Newkirk, Maurice Hill, Glennera Martin, Cheri Wagner, Stuart Tedders, Heather Mims and Mike Sparks. Board Members present at the time of executive session was as follows: Stuart Tedders, Maurice Hill, Cheri Wagner, Glennera Martin, April Newkirk, Heather Mims and Mike Sparks.

Upon motion by Maurice Hill, and second by Glennera Martin, the Board unanimously voted to return to open session. Board members present at the time of the return to open session was as follows: April Newkirk, Maurice Hill, Glennera Martin, Cheri Wagner, Stuart Tedders, Heather Mims and Mike Sparks. (7:0) Yes - Stuart Tedders, Maurice Hill, Cheri Wagner, April Newkirk, Mike Sparks, Glennera Martin and Heather Mims.

After review and recommendation by the Superintendent, upon motion by Heather Mims, and second by Cheri Wagner, the Board approved the Personnel
Recommendations as presented and made a part of these minutes by reference. (Classified employees are employed at the will of the Board; certified employees are employed contingent upon the receipt of criminal background checks satisfactory to the Superintendent and Board.) (7:0) Yes - Stuart Tedders, Cheri Wagner, Glennera Martin, April Newkirk, Heather Mims, Mike Sparks and Maurice Hill

There being no further business, upon motion by Glennera Martin, and second by Heather Mims, the Board unanimously voted to adjourn the meeting. (7:0) Yes – Mike Sparks, Maurice Hill, April Newkirk, Glennera Martin, Cheri Wagner, Stuart Tedders and Heather Mims

______________________________  ______________________________
Charles G. Wilson, Jr., Superintendent  Michael Alan Sparks, Chairman
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<th>NAME</th>
<th>CSI#</th>
<th>DATES</th>
<th>AMOUNT</th>
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<td>100.00</td>
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<tr>
<td>April Newkirk</td>
<td>000-00-7882</td>
<td>9/12, 9/26</td>
<td>200.00</td>
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<td>Maurice Hill</td>
<td>000-00-1452</td>
<td>9/12, 9/26</td>
<td>200.00</td>
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<td>Glennera Martin</td>
<td>000-00-6713</td>
<td>9/12, 9/26</td>
<td>200.00</td>
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<td>Heather Mims</td>
<td>000-00-5460</td>
<td>9/12, 9/26</td>
<td>200.00</td>
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<tr>
<td>Mike Sparks</td>
<td>000-00-2986</td>
<td>9/12, 9/26</td>
<td>200.00</td>
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<td>Stuart Tedders</td>
<td>000-00-7267</td>
<td>9/12, 9/26</td>
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<tr>
<td>Cheri Wagner</td>
<td>000-00-6286</td>
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**TOTAL** | **1,500.00**

100-9990-2300-111-8010-0-06-000-00000

September 12, 2019 - Regular Session
September 26, 2019 - Work Session
Bulloch County Board of Education
Board Meeting Attendance Form
(Regular/Called/Work Session)

Date  September 12, 2019

Jay Cook

Maurice Hill

Glennera Martin

Heather Mims  Absent

April Newkirk

Mike Sparks

Stuart Tedders

Cheri Wagner
Bulloch County Board of Education
Board Meeting Attendance Form
Regular/Called/Work Session

Date September 26, 2019

Jay Cook

Maurice Hill

Glennera Martin

Heather Mims

April Newkirk

Mike Sparks

Stuart Tedders

Cheri Wagner

Absent
To:    Superintendent

From:  Troy A. Brown, Assistant Superintendent of Business Services

Date:  October 1, 2019

Re:    July & August 2019 Financial Reports

Revenues for the General Fund were typical for the first few months of the fiscal year.
   - Property tax revenue normally reflects low collections during this time of year. Tax bills
     have been sent out by the Tax Commissioner’s office and we will begin seeing the
     inflows of that revenue beginning in November.
   - Local Option Sales Tax collection is tracking higher (increase of 9%) than we saw in FY
     2019 for the same time-period. We are beginning to see a pattern of an increase in
     monthly revenue collections in this area.
   - State QBE revenues were collected as they were budgeted.

Expenditures in the General Fund were in line as they were budgeted.

Projects are continuing with our ESPLOST IV funds around the school system. You will have
another update soon as to the progress that is being made.

Please let me know if you have any questions after reviewing the attached reports.
### GENERAL FUND

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Current Month</th>
<th>Year-To-Date</th>
<th>% of Budget</th>
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<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
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<tr>
<td>Local Taxes</td>
<td>$32,862,257</td>
<td>$1,730,729</td>
<td>$2,866,379</td>
<td>8.7%</td>
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<tr>
<td>Other Local Sources</td>
<td>$1,626,500</td>
<td>$325,748</td>
<td>$407,517</td>
<td>25.1%</td>
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<tr>
<td>State Sources</td>
<td>$67,066,069</td>
<td>$5,567,275</td>
<td>$11,080,497</td>
<td>16.5%</td>
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<tr>
<td>Federal Sources</td>
<td>$-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td><strong>Total Revenues</strong></td>
<td>$101,554,826</td>
<td>$7,623,752</td>
<td>$14,354,393</td>
<td>14.1%</td>
</tr>
<tr>
<td><strong>Other Sources</strong></td>
<td>$-</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Total Revenues and Other Sources</strong></td>
<td>$101,554,826</td>
<td>$7,623,752</td>
<td>$14,354,393</td>
<td>14.1%</td>
</tr>
</tbody>
</table>

|                      |         |               |              |             |
| **Expenditures**     |         |               |              |             |
| Instructional Services | $68,615,228 | $5,553,816   | $10,674,747  | 15.6%       |
| Pupil Services       | $3,893,731  | $354,265     | $692,626     | 17.8%       |
| Improvement of Instructional Services | $1,799,145   | $190,049     | $344,832     | 19.2%       |
| Educational Media Services | $1,344,677  | $120,581     | $235,079     | 17.5%       |
| General Administration Services | $509,618    | $34,013     | $91,359      | 17.9%       |
| School Administration Services | $7,558,660   | $693,137    | $1,330,552   | 17.6%       |
| Business Support Services | $1,028,414    | $50,018     | $104,019     | 10.1%       |
| Maintenance and Operation of Plant Services | $8,298,862    | $816,622   | $1,441,922   | 17.4%       |
| Student Transportation Services | $6,146,619    | $480,936    | $944,059     | 15.4%       |
| Central Support Services | $1,580,205    | $138,128    | $253,154     | 16.0%       |
| Other Support Services | $721,180     | $17,115     | $108,055     | 15.0%       |
| **Total Expenditures** | $101,496,339 | $8,448,680 | $16,220,403 | 16.0%       |
| **Other Uses**       | $275,000    | -            | -            | 0.0%        |
| **Total Expenditures and Other Uses** | $101,771,339 | $8,448,680 | $16,220,403 | 15.9%       |

|                      |         |               |              |             |
| **Excess / (Deficiency) of** |         |               |              |             |
| Revenues and Other Sources over Expenditures and Other Uses | $216,513   | (824,928)   | (1,866,010)  |             |
| **Beginning Fund Balance - Unrestricted** | $18,500,000   |             | $21,216,728  |             |
| **Less: Reserved Fund Balance** | ($1,400,000) |             |             |             |
| **Ending Fund Balance - Unrestricted** | $16,883,487   |             | $19,350,718  |             |
# Bulloch County Board of Education
## Combined Balance Sheet
### August 31, 2019
(Cash Basis - Unaudited)

### ASSETS

<table>
<thead>
<tr>
<th></th>
<th>General Fund</th>
<th>Special Revenue Funds</th>
<th>School Nutrition Fund</th>
<th>Debt Service Fund</th>
<th>Capital Projects Fund</th>
<th>School Activity Funds</th>
<th>Total All Funds</th>
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<tbody>
<tr>
<td>Cash and Temporary Investments</td>
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<td>$476,822</td>
<td>$357,257</td>
<td>$7,450,208</td>
<td>$33,908,975</td>
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<td>Amount available in Debt Service Fund</td>
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<tr>
<td>Amount to be provided for retirement of long-term debt</td>
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<tr>
<td><strong>Total Assets</strong></td>
<td>$19,350,398</td>
<td>$476,822</td>
<td>$253,721</td>
<td>$7,450,208</td>
<td>$33,908,975</td>
<td>$1,244,666</td>
<td>$61,771,145</td>
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### LIABILITIES AND FUND EQUITY

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<tr>
<th></th>
<th>General Fund</th>
<th>Special Revenue Funds</th>
<th>School Nutrition Fund</th>
<th>Debt Service Fund</th>
<th>Capital Projects Fund</th>
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<td>General Obligation Bonds Payable</td>
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<tr>
<td><strong>Total Liabilities</strong></td>
<td>($321)</td>
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<td>$14,909</td>
<td>-</td>
<td>$1,654,910</td>
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<td>$476,822</td>
<td>$278,812</td>
<td>$7,450,208</td>
<td>$32,254,065</td>
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Rotary Club of Statesboro
PO Box 1399
Statesboro, GA 30459

Invoice #3557

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<td>245.00</td>
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<tr>
<td></td>
<td>Voluntary Contribution</td>
<td></td>
<td>25.00</td>
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Total Current Invoice $270.00
Customer Total Balance $525.00

If you are making a payment on behalf of another individual, please include the individual's name or invoice number in the memo line of your check.

Please email Catherine Lee at CLee@dougeollinscpa.com for any questions that may arise.
Old Business for Approval
To: Superintendent

From: Troy A. Brown, Assistant Superintendent of Business Services

Date: October 4, 2019

Re: School Calendar for 2020-2021

The attached calendar is being recommended to you. The calendar is called the Status Quo and it very closely mimics the calendars we have been operating under. Please let me know if you have any questions.
I. SCHOOL ATTENDANCE ZONES

A. POLICY STATEMENT

Students who live in Bulloch County may attend the Bulloch County schools located within the school attendance zone in which they reside or a school in another attendance zone if a transfer request is granted in accordance with Board Policy JBCD.

School attendance zones have been established to ensure that students are distributed among System schools according to the capacity of each school, to promote the stability of faculty and staff within System schools, to provide for an equitable division of educational resources and services among System schools, and to make possible the economical and efficient provision of transportation, food services, and maintenance services to each school within the System for the benefit of students and faculty.

School admissions and attendance policies shall be administered in a nondiscriminatory manner for the benefit of the students who attend Bulloch County Schools and in order to promote unity and a sense of community in each school.

Students enrolled in the Bulloch County Schools must be enrolled by the legal custodial parent or legal guardian or by other persons authorized within this policy.

B. School Admission Definitions

1. Attend - A student's physical or virtual presence in the educational programs for which he or she is enrolled.

2. Case Management Consultation (CMC) - a consultation by a school social worker or case manager in which a process is used to discover whether any transition problems exist and whether any services are necessary for a child placed by the Department of Behavioral Health and Developmental Disabilities (DHDD), Department of Human Resources (DHR), or Department of Juvenile Justice (DJJ). This process will be utilized each time a child enrolls in a new school.

3. Education For Homeless Children and Youths - Subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et seq.) that requires each state to ensure that each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youth. The district shall enroll and serve homeless children and youth, including unaccompanied youth, in accordance with Board Policy JBC(1).

4. Enroll - The registration of a student by a parent, or guardian, or other person having control or charge of a child, or the student (in the case of an emancipated minor providing the school system with the appropriate documentation. Once enrolled, the child shall be eligible to attend the assigned school.

5. Emancipated Minor - An individual under the age of eighteen who is no longer under the control or authority of his or her parents or guardians by operation of law or pursuant to a petition filed by the minor with the juvenile court. Emancipation by operation of law occurs when a minor is validly married or as otherwise prescribed by law. Emancipation by petition is granted by a judge in juvenile court after the judge determines emancipation is in the best interest of the minor.

6. Residency - Residency as applied to this policy shall mean the place where the student lives with a parent, or guardian, or other person unless the student is an emancipated minor. The student must be an occupant of a dwelling located within the school system. Proof of residence in the school district shall be required when a student enrolls and whenever a change of residence occurs, unless the student is homeless or produces official military orders documenting a pending relocation to the area in accordance with O.C.G.A. §20-2-150. Individuals not legally admitted into the country shall not be denied a free public education.
7. Withdraw - The removal of a student from the official roll of a school.

II. Requirements for Enrollment

1. Authority to Enroll

Under the provisions stated in O.C.G.A. § 20-2-690.1, a parent, or guardian, has the authority to enroll a student in a publicly funded Georgia school.

a. Students enrolled in the Bulloch County Schools must be enrolled by the legal parent (natural or adoptive), legal guardian, foster parent appointed by a state agency, sponsor of an approved International Exchange program, or other person presenting a valid Grandparent Power of Attorney, Military Power of Attorney, or Kinship Caregiver Affidavit.

b. A student who meets the age eligibility requirements is eligible to enroll in the school system if the student’s parent, legal guardian, or other person having control of the student (or the student in the case of an emancipated minor) is a resident of the school district. Proof of residence is required as part of the enrollment process.

c. If the person enrolling the student is acting under the authority of a power of attorney executed by a parent or guardian serving in the military, the school shall allow the student to enroll. The school system may require proof of a duly executed power of attorney and/or certificate of acceptance as guardian, escort, or attorney. The school system shall not require such persons to obtain legal guardianship. Grandparents living in Bulloch County with a properly executed grandparent power of attorney and those eligible to execute a Kinship Caregiver’s Affidavit may also enroll a student without the necessity of a court proceeding to establish guardianship.

d. Those individuals who are full-time residents of Bulloch County and seek to enroll a student under their charge using a Kinship Caregiver’s Affidavit must sign a new affidavit at the start of each new school year or upon a withdrawal and re-enrollment of the student.

2. Age Eligibility

Other than students specifically exempted by rule or by law, the following individuals are eligible for enrollment:

a. Students who have attained the age of five by September 1, unless they attain the age of 20 by September 1, or they have received a high school diploma or the equivalent as prescribed in O.C.G.A. §20-2-150; or

b. Students who were legal residents of one or more other states or countries for a period of two years immediately prior to moving to Georgia, were legally enrolled in a public kindergarten or first grade, are otherwise qualified and will attain the age of five for kindergarten or six for first grade by December 31; or

c. Special education students through the age of 21 or until they receive a regular high school diploma.

3. Evidence of Date of Birth

a. Other than students specifically exempted by State Board rule or by Georgia law, before admitting any student to a school in the school system, the superintendent or designee shall accept evidence in the order set forth below that shows the individual’s date of birth:

1. A certified copy of a birth certificate, certified hospital issued birth record or birth certificate;

2. A military ID;

3. A valid driver’s license;

4. A passport;

5. An adoption record;

6. A religious record signed by an authorized religious official;
7. An official school transcript; or

8. If none of these evidences can be produced, an affidavit of age sworn to by the parent, or guardian accompanied by a certificate of age signed by a licensed practicing physician, which certificate states that the physician has examined the child and believes that the age as stated in the affidavit is substantially correct.

b. Upon presentation of one of these evidences above, a photocopy of the document shall be placed in the student’s record and the document that is presented shall be returned to the parent, or guardian.

c. A student will be identified in the local Student Information System (SIS) and in the Georgia Statewide Student Information System (GSSIS) by the student’s legal name as it appears on the documentation submitted for age verification as cited above or in a court order changing the student’s name.

d. Once a student has successfully enrolled in any publicly-funded Georgia school by providing one of the evidences cited above and is recorded in the Georgia Testing Identifier application (see SBOE Rule 160-5-1-07), further proof of age is deemed unnecessary.

4. Other Documents Required During the Enrollment Process

The parent or guardian or other person must provide:

a. According to Georgia law 20-2-2-150(d): An official copy of the student’s Social Security card/number is required for enrollment. However, no student may be denied enrollment for failing to provide his/her Social Security number. Any parent/legal guardian who objects to the incorporation of the Social Security number into the child’s school records may have the requirement waived by signing a statement objecting to the requirement Form JBC-1 (Statement of Objection to the use of Social Security Number for Student Identification). However, a student’s Social Security Number will be required by the State for a student applying for the HOPE scholarship.

b. A certificate in accordance with the provisions of O.C.G.A. § 20-2-771, concerning the immunization of students, which includes an exception for religious grounds.

c. A certificate in accordance with the provisions of O.C.G.A. §20-2-770, concerning nutritional screening and eye, ear, and dental examinations of students.

d. At the time a student first enrolls/re-enrolls in a system school, or at the time a student requests a transfer from a school within a school attendance zone to a school outside a school attendance zone, the principal, superintendent, or other designee will require proof of residence. The Superintendent or his/her designee shall be authorized to designate documents or other evidence that will constitute acceptable proof of residence as part of the enrollment process.

Acceptable proof of residency, as defined in the student handbook and posted on the website, shall be required, except as follows:

i. Proof of residence shall be required, unless not be required if the student is homeless and the McKinney-Vento Act applies. A homeless child shall be enrolled immediately even in the absence of any appropriate documentation. Upon determining that a student is homeless the child must be allowed to either remain in the district in which he or she was enrolled prior to becoming homeless or enroll in the district where he or she is now located. Proof of residence is not required. The employee or other designated individual responsible for care of homeless students shall assist the homeless student in acquiring the necessary records for enrollment.

ii. Proof of residency shall not be required for pre-registration by a parent/guardian producing military orders documenting a genuine relocation to the area in accordance with O.C.G.A. § 20-2-150. A copy of the military orders must be provided at the time of registration. An acceptable proof of residency must be provided within 10 business days of the student’s first day of attendance or the date of required relocation specified on military orders, whichever is later.

5. Students Placed by DHR or DJJ

a. When a student is being placed by DHR into a new home or facility that would require a change in school or school system, the school system in which that student is attending school shall consult with the student’s custodian to ascertain whether the student should be maintained in the school of origin or assigned to the appropriate school in the new school system in accordance with the
b. Upon notification by DJJ that a student will be enrolling in the school system, the school system shall enroll the student in his or her home school, as opposed to an alternative educational setting unless the Case Management Consultation team concludes that the best placement for the child would be the alternative setting. Any placement made pursuant to an Individualized Education Program (IEP) team shall take precedence.

c. Upon notification by DHR or DJJ, the school system shall immediately enroll a student in the physical or legal custody of DHR or DJJ or a student placed by DHR or DJJ in a residential facility located within the school system’s jurisdiction, pursuant to O.C.G.A. §20-2-133. The school system will follow guidelines developed by the State Department of Education governing the provision of education services provided by local school systems to students being served in therapeutic facilities.

6. Provisional Enrollment

a. In certain circumstances where the gathering of required documentation by the parent/guardian is likely to create an unreasonable delay of student entry into school, a student may be enrolled on a provisional basis and allowed to attend a school for 30 calendar days while awaiting evidence of age, residence, or other local requirements. All provisional enrollments are approved by the superintendent on a case-by-case basis and may be extended for extenuating circumstances in the discretion of the superintendent or designee.

1. The Superintendent or designee shall notify the registering parent, or guardian, at least ten (10) calendar days prior to the withdrawal of the student.

2. If evidence is not provided within this period, the Superintendent or designee shall mark the student withdrawn at the end of the thirtieth day.

   i. The registering parent, or guardian, will be considered non-compliant and subject to all penalties as prescribed in O.C.G.A. § 20-2-690.1.

   ii. The Superintendent shall report violations to the appropriate authorities for adjudication.

3. O.C.G.A. § 20-2-150(c) concerning compulsory attendance of students prior to their seventh birthday does not apply to provisional enrollment.

4. Students pre-registering for school are not eligible for provisional enrollment until the beginning of the attendance period of the school term for which the student is enrolling.

5. The provisions of O.C.G.A. §§ 20-2-670 regarding transfer of discipline actions or felony convictions for students in grade 7 and above shall take precedence over any provisional enrollment.

6. A student shall be allowed to enroll in the school system if the student meets residency and other specified qualification and otherwise would not be denied enrollment under O.C.G.A. §§ 20-2-751.1 and O.C.G.A. §§ 20-2-751.2 concerning student expulsion.

7. The school system is not responsible for making determinations regarding immigration and visa status. The school system will accept non-immigrant, foreign students on visas and immigrants/non-visa-holders who meet age and residency requirements without inquiring about their legal status, in accordance with federal or state law and SBOE rule.

C. CHILDREN OF TEACHERS, PARAPROFESSIONALS, OTHER EMPLOYEES OF A SPECIFIC SCHOOL AND OTHER SYSTEM EMPLOYEES

1. Students who are the children of full-time employees of a specific school may attend that school and follow the feeder pattern for as long as a parent is a full-time employee in the school.

2. If a parent ceases to be a full-time employee of a school outside of the employee’s school attendance zone which his or her child is attending, the child may continue in that school as long as space allows.

3. All other employees who work for the School System but who are NOT located in a particular school will be allowed to have a spot in their ZONED school.

D. NONRESIDENT STUDENT POLICY

1. No individual who resides outside the boundaries of Bulloch County, Georgia shall attend any school of the Bulloch County School District. An exception applies only to the children of Bulloch County School System employees.
E. CHANGE OF RESIDENCE DURING THE SCHOOL YEAR

Students who change residence during a school year may complete the school year in the school currently enrolled. Parent/guardian understands that if tardies, absences, late afternoon pickups become a problem, the student will be moved back to the home zone school where bus transportation is available.

F. STUDENTS FOUND ENROLLED IN SCHOOLS CONTRARY TO THIS POLICY

If any student is found enrolled in a school outside his or her school attendance zone contrary to the provisions set forth in this policy, the Superintendent or his/her designee shall immediately notify the student and his or her parents or legal guardians. Notice shall be by first class mail sent to the last address shown on the school records or to the known address of that student. The notice shall state that the student and his or her parents or guardians shall have a period of ten (10) days from the date of the notice to provide verification satisfactory to the Superintendent or his/her designee of the residence of the student in the school attendance zone in which the child is attending school as shown in this policy. If the required verification is not provided to the Superintendent or his/her designee within that period or if the Superintendent or designee is not satisfied with the verification, the Superintendent shall immediately withdraw the student and notify his or her parents or guardian that the student is being denied enrollment, that all records have been transferred to the appropriate school within the school attendance zone where the child resides, and that the child is to report to the appropriate school within his or her school attendance zone.

G. SUPERINTENDENT'S RESPONSIBILITIES

The Superintendent or his/her designee shall be responsible for monitoring student enrollment in system schools and ascertaining such enrollment is consistent with the provisions of this policy regarding school attendance zones and transfers.

Student Withdrawals shall be processed and coded in the student information system in accordance with the requirements of the SBOE Enrollment and Withdrawal Rule.
Authority of agent: revocation, termination, or resignation of agent exercising power of attorney; right of parent to access records while power of at

O.C.G.A 19-9-0131 Child's status upon execution of power of attorney; delegation of authority; must specify applicability

O.C.G.A 19-9-0132 Delegation to grandparent; delegation by deployed parents

O.C.G.A 19-9-0133 Continuing application of former provisions as applicable to grandparents

O.C.G.A 19-9-0134 Power of attorney form (agent)

O.C.G.A 20-01-0015 Definitions - Caregiver Educational Consent Act

O.C.G.A 20-01-0016 Kinship caregiver authorized to give legal consent

O.C.G.A 20-01-0018 Requirements for validly executed kinship care give, affidavit, form

O.C.G.A 20-01-0019 Caregiver Educational Consent Act does not supersede Power of Attorney for Care of Minor Child Act

O.C.G.A 20-02-0071 Placement of twins or higher order multiples in the same classroom


O.C.G.A 20-02-0150 Eligibility for enrollment

O.C.G.A 20-02-0159 Special education services for students in home study programs

O.C.G.A 20-02-0294 Permanent classrooms: student commuting distance; reassignment; cost of transportation

O.C.G.A 20-02-0295 Military student transfers

O.C.G.A 20-02-0319.3 Online clearing house of interactive distance learning courses

O.C.G.A 20-02-0670 Reprinting for transferring students beyond 6th grade

O.C.G.A 20-02-0690 Requirements for private schools and home study programs

O.C.G.A 20-02-0690.1 Mandatory education for children between 6 and 16

O.C.G.A 20-02-0697 Cooperation of principals and teachers with attendance officers and visiting teachers

O.C.G.A 20-02-0751.2 Students subject to disciplinary orders of other schools

O.C.G.A 20-02-0768 Expulsion/suspension for commission of a felony: alternative education system

O.C.G.A 20-02-0770 Rules for nutritional screening and eye, ear, and dental exams of students

O.C.G.A 20-02-0771 Immunization of students

O.C.G.A 20-02-2113 Special Needs Scholarship - Annual notification of options available to parents of special needs students

O.C.G.A 20-09-0130 Authority of agent: revocation, termination, or resignation of agent; right of parent to access records

O.C.G.A 20-17-0002 Interstate Compact on Educational Opportunity for Military Children

O.C.G.A 15-11-0002 Definitions: juvenile code

Rule 160-4-7.19 Services for Agency-Placed Students

Rule 160-4-8.17 Case Management Consultation for Agency Placed Transfer Students

Rule 160-5-1.15 Awarding Units of Credit and Acceptance of Transfer Credit and/or Grades

Rule 160-5-1.24 Procedure for Requesting Student Social Security Numbers

Rule 160-5-1.28 Student Enrollment and Withdrawal

Rule 160-5-2.06 Residential Facility Grant

Rule 160-5-4.09 Limited Public School Choice

Federal Reference

20 USC 1412 State eligibility - IDEA

22 CFR 62.25 Exchange Visitor Program - secondary school students

22 USC 2452 Authorization of activities for mutual educational and cultural exchange program

42 USC 11431 Education for Homeless Children and Youths
New Business
Local School Board Governance Annual Training Report

Bulloch County Board of Education

Local School System Name

2019 School Fiscal Year Reporting

As secretary to the board of education this report reflects annual training requirements and statutory requirements for school board members.

<table>
<thead>
<tr>
<th>Board Member Name</th>
<th>New or Veteran</th>
<th>Address</th>
<th>Credit Hours Earned</th>
<th>Maintain Code of Ethics</th>
<th>Maintain Conflict of Interest</th>
<th>Board Member Signature</th>
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<tr>
<td>Cheri Wagner</td>
<td>Vet.</td>
<td>709 Tennessee Walk, Statesboro, GA 30458</td>
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<tr>
<td>Stuart Tedders</td>
<td>Vet.</td>
<td>229 Wellington Circle, Statesboro, GA 30458</td>
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<tr>
<td>April Newkirk</td>
<td>New</td>
<td>8533 Stilson Leefield Road, Statesboro, GA 30458</td>
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<tr>
<td>Mike Sparks</td>
<td>Vet.</td>
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<tr>
<td>Heather Mims</td>
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<td>Glenrena Martin</td>
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<td>44 West Jones Avenue, Statesboro, GA 30458</td>
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<td>Jay Cook</td>
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<td>111 Bartlett Drive, Statesboro, GA 30461</td>
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<tr>
<td>Maurice Hill</td>
<td>Vet.</td>
<td>109 Blue Ridge Drive, Statesboro, GA 30458</td>
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<tr>
<td>Charles Wilson</td>
<td>Super.</td>
<td>16 Woodlawn Drive, Statesboro, GA 30458</td>
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</table>

Submit Electronic Form - email: mcardoza@doe.k12.ga.us fax: 770-359-5542 Attention to Matt Cardoza

Ga. Code 20-2-51
(e) In addition to any other requirements provided by law, no person shall be eligible for election as a member of a local board of education unless he or she: (2) Has agreed to annually disclose compliance with the State Board of Education's policy on training for members of local boards of education, the code of ethics of the local board of education, and the conflict of interest provisions applicable to members of local boards of education. Annually is defined as one fiscal year, July 1 through June 30.
Policy
Board Code of Ethics

The Bulloch County Board of Education desires to operate in the most ethical and conscientious manner possible and to that end the board adopts this Code of Ethics and each member of the board agrees that he or she will:

Domain I: Governance Structure

1. Recognize that the authority of the board rests only with the board as a whole and not with individual board members and act accordingly.

2. Support the delegation of authority for the day-to-day administration of the school system to the superintendent and act accordingly.

3. Honor the chain of command and refer problems or complaints consistent with the chain of command.

4. Recognize that the superintendent should serve as secretary, ex-officio to the board and should be present at all meetings of the board except when his or her contract, salary or performance is under consideration.

5. Not undermine the authority of the superintendent or intrude into responsibilities that properly belong to the superintendent or school administration, including such functions as hiring transferring or dismissing employees.

6. Use reasonable efforts to keep the superintendent informed of concerns or specific recommendations that any member of the board may bring to the board.

Domain II: Strategic Planning

1. Reflect through actions that his or her first and foremost concern is for the educational welfare of children attending schools within the school system.

2. Participate in all planning activities to develop the vision and goals of the board and the school system.

3. Work with the board and the superintendent to ensure prudent and accountable uses of the resources of the school system.

4. Render all decisions based on available facts and his or her independent judgment and refuse to surrender his or her judgment to individuals or special interest groups.

5. Uphold and enforce all applicable laws, all rules and regulations of the State Board of Education and the board and all court orders pertaining to the school system.

Domain III: Board and Community Relations

1. Seek regular and systemic communications among the board and students, staff and the community.

2. Communicate to the board and the superintendent expressions of public reaction to board policies and school programs

Domain IV: Policy Development

1. Work with other board members to establish effective policies for the school system.

2. Make decisions on policy matters only after full discussion at publicly held board meetings.

3. Periodically review and evaluate the effectiveness of policies on school system programs and performance.

Domain V: Board Meetings

1. Attend and participate in regularly scheduled and called board meetings.
2. Be informed and prepared to discuss issues to be considered on the board agenda.

3. Work with other board members in a spirit of harmony and cooperation in spite of differences of opinion that may arise during the discussion and resolution of issues at board meetings.

4. Vote for a closed executive session of the board only when applicable law or board policy requires consideration of a matter in executive session.

5. Maintain the confidentiality of all discussions and other matters pertaining to the board and the school system during executive session of the board.

6. Make decisions in accordance with the interests of the school system as a whole and not any particular segment thereof.

7. Express opinions before votes are cast, but after the board vote, abide by and support all majority decisions of the board.

Domain VI: Personnel

1. Consider the employment of personnel only after receiving and considering the recommendation of the superintendent.

2. Support the employment of persons best qualified to serve as employees of the school system and insist on regular and impartial evaluations of school system staff.

3. Comply with all applicable laws, rules, regulations, and all board policies regarding employment of family members.

Domain VII: Financial Governance

1. Refrain from using the position of board member for personal or partisan gain or to benefit any person or entity over the interest of the school system.

Conduct as Board Member

1. Devote sufficient time, thought and study to the performance of the duties and responsibilities of a member of the board.

2. Become informed about current educational issues by individual study and through participation in programs providing needed education and training.

3. Communicate in a respectful professional manner with and about fellow board members.

4. Take no private action that will compromise the board or school system administration.

5. Participate in all required training programs developed for board members by the board or the State Board of Education.

6. File annually with the superintendent and with the State Board of Education a written statement certifying that he or she is in compliance with this Code of Ethics.

Conflicts of Interest

1. Announce potential conflicts of interest before board action is taken.

2. Comply with the conflicts of interest policy of the board, all applicable laws and related requirements established by the State Board of Education.

Upon a motion supported by a two-thirds (2/3) vote, the board may choose to conduct a hearing concerning a possible violation of this Code of Ethics by a member of the board. The board member accused of violating this Code of Ethics will have thirty (30) days notice prior to a hearing on the matter. The accused board member may bring witnesses on his or her behalf to the hearing, and the board may elect to call witnesses to inquire into the matter. If found by a vote of two-thirds of all the members of the board that the accused board member has violated this Code of Ethics, the board shall determine an appropriate sanction. A board member subject to sanction may, within thirty (30) days of such sanction vote, appeal such decision to the State Board of Education in accordance with the rules and regulations of the State Board of Education. A record of the decision of the board to sanction a board member for a violation of this Code of Ethics shall be placed in the permanent minutes of the board.
Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<table>
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<tr>
<th>State Reference</th>
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<tr>
<td>O.C.G.A 20-02-0049</td>
<td>Standards for local board of education members</td>
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<tr>
<td>O.C.G.A 20-02-0051</td>
<td>Election of LBOE members: persons ineligible to be member or superintendent; ineligibility for LBOE or other elective office</td>
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<tr>
<td>O.C.G.A 20-02-0063</td>
<td>Prohibit certain conflicts of interest of board members</td>
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<tr>
<td>O.C.G.A 20-02-0072</td>
<td>Code of ethics for local board of education members</td>
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<tr>
<td>O.C.G.A 20-02-0073</td>
<td>Removal of board members upon potential loss of accreditation; turnaround schools; prohibition on use of public funds for litigation expenses</td>
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<tr>
<td>Rule 160-4-9-06</td>
<td>Charter Authorizers, Financing, Management, and Governance Training</td>
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<tr>
<td>Rule 160-5-1-.36</td>
<td>Local School Board Governance</td>
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</table>
BULLOCH COUNTY BOARD OF EDUCATION
COMPLIANCE FORM FOR
Local Board of Education Members

Pursuant to O.C.G.A. § 20-2-49 through 20-2-51, State Board of Education Rule 160-5-1-.36, and Bulloch County Board of Education Policies BH-Board Code of Ethics;

I hereby disclose and certify as follows:

1. I have read and I am in compliance with the Bulloch County Board of Education Code of Ethics policy BH.

2. I have read and I am in compliance with the Bulloch County Board of Education Board Member Conflict of Interest policy BHA.

3. I agree to annually disclose compliance with the State Board of Education’s policy on training for members of local boards.

4. I agree to provide notice to the secretary of the local board of education and the election superintendent within ten days of a move if my domicile changes and I am subsequently no longer qualified to represent the district.

5. If I qualify to run for the Bulloch County Board of Education in the future, I will file the affidavit required by O.C.G.A. § 20-2-51 affirming that I meet all of the qualifications of said code section.

Print Name ___________________________ Date ___________________________

Signature ___________________________
Local Board Training Plan for individual board member training and whole board training resulting from an assessment identifying areas of board governance improvement.

**Bulloch County Board of Education**
(System)

Date of approval: __________

Please remit by email to: jhodges@doe.k12.ga.us

<table>
<thead>
<tr>
<th>Board Member/ Whole Board Training</th>
<th>Approved Training Course(s)* and Planning Date of Completion</th>
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</thead>
</table>
| 1. Board Members                  | GSBA/GSSA Pre-Conference Workshops (December 4, 2019 Atlanta GA)  
Renaissance Waverly Hotel  
Workshops - Legal Issues; Finance; Strategic Planning; Educational Equity  
(6 credit hours each) |
| 2. Board Members                  | Board Chair Workshop (February 20, 2020 Tifton GA)  
Location in Tifton to be announced.  
(6 credit hours) |
| 3. Board Members                  | Board Chair Workshop (March 12, 2020 Macon GA)  
Location in Macon to be announced.  
(6 credit hours) |
| 4. Governance Team                | Governance Team (Spring 2020 – Date & Place to be decided)  
Accountability for Student Performance  
(6 credit hours) |
| Board Members & Superintendent    | Whole Board Governance Training (Statesboro - To be decided)  
Topic to be decided  
(3 credit hours) |
| 5. Whole Board Governance Training| GSBA/GSSA Pre-Conference Workshops (June 4, 2020 Savannah GA)  
Hyatt Regency Hotel  
Workshops – Policy; Board and Superintendent Relations; Best Practices  
(6 credit hours each) |
| Board Members & Superintendent    | Online Training through School Board U  
Complete 3 (2 hour) trainings at your leisure in 2 hour increments |

| Local Orientation for new member(s) | N/A |

*Required annual training: new board member = total 15 hours and veteran board members = total 9 hours; whole board governance team training of 3 hours included in total hours above. To receive required training credit hours, all training sessions must be conducted by a State Board of Education approved “training provider.”
Georgia School Boards Association
Board Development Catalog

FY20

- Conferences - Workshops - Events
- Online Training - Whole Board Training

Visit us online at gsba.com
Training Requirements for FY20

State law and state board rules require school board members to obtain board governance training each year. All GSBA training is approved by the Georgia Department of Education (GaDOE).

**FIRST YEAR OF SERVICE**

<table>
<thead>
<tr>
<th>Training</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local District Orientation (1 of the hours must focus on school finance)</td>
<td>3</td>
</tr>
<tr>
<td>New Board Member Orientation (NBMO)</td>
<td>9</td>
</tr>
<tr>
<td>Whole Board Governance Training (Includes Superintendent)</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL TRAINING HOURS**  
15 hours

**ONE OR MORE YEARS OF SERVICE**

<table>
<thead>
<tr>
<th>Training</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coursework from the State Board's Curriculum-Based State Standards</td>
<td>6</td>
</tr>
<tr>
<td>Whole Board Governance Training (Includes Superintendent)</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL TRAINING HOURS**  
9 hours

**Timeline for Local Boards**

The GaDOE awards credit based upon data submitted by your local board at the conclusion of each fiscal year. Training reports should be sent to Matt Cardoza at mcardoza@doe.k12.ga.us

**Beginning July 1**

Self-Assessment Needs & Boards adopt training plans. (May be amended during the year.)

**October 15**

Deadline for submitting the FY19 Local Board Governance Training Annual Reports to the GaDOE.

**October 15**

Deadline for submitting the FY20 Local Board Governance Training Plans to the GaDOE.

**During FY20**

Training plans are implemented. Deadline for all training to be completed is June 30, 2020.
FY20 TRAINING, EVENT & ONLINE COURSE SCHEDULE
AT-A-GLANCE

2019 FALL WORKSHOPS

- October 8, 2019
  Educational Summit (What the Board & Community Should Know About Student Mental & Emotional Health & Well-Being) | ($175) | (6 hrs credit)
  Cherokee County Schools Training & Professional Skills Building

- November 19-20, 2019
  New Board Member Orientation | ($295) | (9 hrs credit)
  Berry College – Krannert Center

GSBA/GSSA PRE-CONFERENCE WORKSHOPS
December 4, 2019 – Renaissance Waverly Hotel, Atlanta

- Legal Issues – ($230) Board Members | (6 hrs credit)
  Attorneys ($335)

- Finance – ($230) | (6 hrs credit)

- Strategic Planning – ($230) | (6 hrs credit)

- Educational Equity – ($230) | (6 hrs credit)

2020 SPRING WORKSHOPS

- Board Chair | ($220) | (6 hrs credit)
  - February 20, 2020 – Trion
  - March 12, 2020 – Macon

- February 25-26, 2020
  New Board Member Orientation | ($295) | (9 hrs credit)
  Location: GSBA Office

- Spring 2020 TBD*
  Governance Team (Board Members & Superintendent) Accountability for Student Performance
  ($220) | (6 hrs credit)

GSBA SUMMER PRE-CONFERENCE WORKSHOPS
June 4, 2020 – Hyatt Regency Hotel, Savannah

- Policy – ($230) | (6 hrs credit)

- Board and Superintendent Relations ($230) | (6 hrs credit)

- Best Practices – ($230) | (6 hrs credit)

- Support Staff – ($175) | (6 hrs credit)

ADDITIONAL GSBA EVENTS

GSBA/GSSA Annual Conference
December 5-6, 2019
Renaissance Waverly Hotel, Atlanta ($350)

GSBA Summer Conference & Delegate Assembly
June 5-6, 2020
Hyatt Regency Hotel, Savannah ($350)

ONLINE COURSES

ONE-HOUR ONLINE COURSES:
$50 each, 1 hour credit

- Educational Equity 101
- VILLA/Community Engagement

TWO-HOUR ONLINE COURSES:
$100 each, 2 hours credit

- Governance Team Self-Assessment
- Board Ethics
- Open Meetings and Open Records
- Parliamentary Procedure for Effective Meetings
- Strategic Improvement Planning
- Superintendent Evaluation

THE GSBA HUB
The GSBA HUB and gsba.com provide access to online registration, board training materials and resources that will help you and your board achieve excellence. Visit gsba.com/member-services/gsba-hub/
Contact GSBA for Your Whole Board Training Needs

As a state-approved training provider, GSBA can deliver a myriad of training topics to your governance team to help you fulfill your state-required Whole Board Governance Training requirements. GSBA’s seasoned trainers, who have extensive experience and stay abreast of national K-12 educational trends, are focused on ensuring the success of your governance team. GSBA works with you to determine your needs and personally customizes a curriculum for you based on the Georgia Standards of Effective Governance of Georgia School Systems. A sampling of training topics includes:

- Roles & Responsibilities
- Strategic Planning
- Board & Community Relations
- Board Ethics
- Conflict Resolution
- Communications
- Board Norms and Protocols
- Effective Meetings & Parliamentary Procedure
- Financial Management
- Personnel
- Policy Development
- Understanding Local Flexibility Contracts

GaDOE Domain Areas from the State Standards

<table>
<thead>
<tr>
<th>Domain I: Roles &amp; Responsibilities</th>
<th>Domain II: Strategic Planning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sub-Topics: Governance Structure, Hiring a Superintendent, Board/Community Relations, Policy Issues, Meetings, Ethics and Technology</td>
<td></td>
</tr>
<tr>
<td>Sub-Topics: Strategic Planning, Model and Management Options (Charter School Options, Strategic Waivers Schools and Virtual Schools)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Domain III: Board &amp; Community Relations</th>
<th>Domain IV: Policy Development &amp; Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sub-Topics: Stakeholder Engagement, Issues, Media Relations, Conflict Resolution and Communications</td>
<td></td>
</tr>
<tr>
<td>Sub-Topics: Policy Issues, Meetings, Personnel, Finance and Ethics</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Domain VIII: Board Ethics</th>
<th>Domain VI: Personnel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sub-Topics: Code of Ethics, Conflict of Interest and Working as a Team</td>
<td></td>
</tr>
<tr>
<td>Sub-Topics: Hiring, Superintendent Evaluation, Nepotism Policies, Employment Process and Tenure</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Domain VII: Financial Management</th>
<th>Domain V: Effective Meetings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sub-Topics: Funding Sources, Budget Development, Monitoring, Facilities and Operations</td>
<td></td>
</tr>
<tr>
<td>Sub-Topics: Open Meetings &amp; Open Records, Parliamentary Procedure, Board Chair Roles and Responsibilities, Team Building, Public Participation and Technology</td>
<td></td>
</tr>
</tbody>
</table>

The Georgia Vision Project Recommendations

- General
- Early Learning & Student Success
- Teaching & Learning
- Teaching & Learning Resources
- Human & Organizational Capital
- Governance, Leadership & Accountability
- Culture, Climate & Organizational Efficacy
- Financial Resources
Memorandum

To: Mr. Charles Wilson, Superintendent
From: Craig Liggett, Chief Information Officer
Date: September 26, 2019
RE: Proposal for Interactive Flat Panels

RFPs were posted in both the Savannah Morning News and the Statesboro Herald, on the Georgia Procurement Registry, as well as on the Bulloch County School System website for Interactive Flat Panels. The bid ran six (6) consecutive weeks from April 1, 2019 through May 10, 2019.

I have included the detailed RFP Specification and vendor response summary in this recommendation and have complete copies of all vendor responses available in my office for review. This recommendation is based on the weighted factors listed below. We are placing Virtucom on the table for your consideration as the awarded vendor for the Interactive Flat Panel needs of our school system.

The recommended proposal will be to replace approximately 186 SMARTBoards during the 2019-2020 school year at Brooklet ES, Langston Chapel ES, Mill Creek ES and Portal ES. There are an additional 628 SMARTBoards at the remaining schools that will be replaced during the 2020-2021 school year.

<table>
<thead>
<tr>
<th>Interactive Flat Panel Award Recommendation</th>
<th>NOTES:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Recommended Vendor:</strong> Virtucom</td>
<td>• 2019-2020 ESPLOST Budget:</td>
</tr>
<tr>
<td><strong>Manufacturer:</strong> Promethean ActivPanel 75” Titanium</td>
<td>● Budgeted Cost</td>
</tr>
<tr>
<td><strong>Recommended Cost: 2019-2020 School Term</strong></td>
<td>● $ 832,000.00</td>
</tr>
<tr>
<td>Adjustable Wall Mount over existing Whiteboard</td>
<td>● $ 4,500.00 per Classroom</td>
</tr>
<tr>
<td>Brooklet ES: $ 214,047.00 (Qty: 52)</td>
<td>● Actual Cost per Classroom</td>
</tr>
<tr>
<td>Adjustable Mobile Stand Mount</td>
<td>● $4,487.00 on Mobile Stand</td>
</tr>
<tr>
<td>Langston Chapel ES: $ 219,863.00 (Qty: 49)</td>
<td>● $4,197.00 on Wall Mount</td>
</tr>
<tr>
<td>Mill Creek ES: $ 215,376.00 (Qty: 48)</td>
<td>● 12 Vendor Bids were received and evaluated</td>
</tr>
<tr>
<td>Portal ES: $ 157,045.00 (Qty: 35)</td>
<td>● Of the 12 bids received, our committee chose the top 5 proposals to review based on price and functionality.</td>
</tr>
<tr>
<td>Training Sites: $ 13,461.00 (Qty: 3)</td>
<td>● The review committee is recommending Virtucom to provide our schools with the Promethean Activpanel Titanium 75” flat panel to replace our existing SMARTBoards.</td>
</tr>
<tr>
<td>Total Cost: $823,989.00 (2019-2020)</td>
<td>● Our existing SMARTBoards were installed during the 2007-2008 school term and completed in 2009.</td>
</tr>
</tbody>
</table>
Recommended Interactive Flat Panel Pricing Per Unit

Titanium 75" ActivPanel on Mobile Adjustable Stand = $4,487.00
$2390.00 - Titanium 75" ActivBoard
$945.00 - Adjustable Balance Box on Stand
$74.00 - Soundbar (Installed)
$795.00 - PC Installed
$20.00 - PC Imaging
$18.00 - Wireless Keyboard/Mouse
$225.00 - Install & Configure on Mobile Adjustable Stand
$20.00 - Repair & Patch wall
Included - Add Panel into Enterprise Management
Included - Warehouse/Storage of New Equipment prior to On-Site Installation
Included - Configuration/Testing of New Equipment
Included - Remove existing Equipment
Included - 7-Year Warranty
Included - Free ActivInspire & Classflow Software
Included - End-User Training
Included - System Administrator Training

Titanium 75" ActivPanel over Existing WhiteBoard = $4,197.00
$2390.00 - Titanium 75" ActivBoard
$540.00 - Adjustable Balance Box on Wall Mount
$74.00 - Soundbar (Installed)
$795.00 - PC Installed (5-Year Warranty)
$20.00 - PC Imaging
$18.00 - Wireless Keyboard/Mouse
$340.00 - Install & Configure over existing Whiteboard
$20.00 - Repair & Patch wall
Included - Add Panel into Enterprise Management
Included - Warehouse/Storage of New Equipment prior to On-Site Installation
Included - Configuration/Testing of New Equipment
Included - Remove existing Equipment
Included - 7-Year Warranty
Included - Free ActivInspire & Classflow Software
Included - End-User Training
Included - System Administrator Training
# FINAL BID TABULATION

- 30% - Overall Cost of All Bid Items
- 25% - Features, Specifications & Statement of Work
- 15% - Service & Support
- 15% - Vendor Qualifications
- 5% - References
- 5% - Prior Experience
- 5% - Vendor Presentations & Committee Input

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Product</th>
<th>Adjustable Wall Mount Cost Per Classroom</th>
<th>Points Awarded</th>
<th>Adjustable Stand Cost Per Classroom</th>
<th>Points Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Accord Technology</td>
<td>Slim 75</td>
<td>$4,755.00</td>
<td>69.77</td>
<td>$5,572.00</td>
<td>67.83</td>
</tr>
<tr>
<td>Arey Jones</td>
<td>NewLine</td>
<td>Did Not Meet Specifications</td>
<td></td>
<td>Did Not Meet Specifications</td>
<td></td>
</tr>
<tr>
<td>Arey Jones</td>
<td>Viewsonic</td>
<td>Did Not Meet Specifications</td>
<td></td>
<td>Did Not Meet Specifications</td>
<td></td>
</tr>
<tr>
<td>Arey Jones</td>
<td>Dell</td>
<td>Did Not Meet Specifications</td>
<td></td>
<td>Did Not Meet Specifications</td>
<td></td>
</tr>
<tr>
<td>ELB US Inc</td>
<td>ProWise</td>
<td>$6,403.00</td>
<td>74.05</td>
<td>$6,483.00</td>
<td>75.18</td>
</tr>
<tr>
<td>Encore Technology</td>
<td>Viewsonic</td>
<td>$4,745.43</td>
<td>82.59</td>
<td>$4,876.43</td>
<td>83.73</td>
</tr>
<tr>
<td>Howard Technology</td>
<td>Pro Color</td>
<td>$5,076.00</td>
<td>80.75</td>
<td>$5,645.00</td>
<td>80.03</td>
</tr>
<tr>
<td>Micro Technology Consultants</td>
<td>ClearTouch</td>
<td>$5,090.00</td>
<td>81.69</td>
<td>$5,090.00</td>
<td>83.40</td>
</tr>
<tr>
<td>Netplanner</td>
<td>One Screen</td>
<td>$7,165.00</td>
<td>69.59</td>
<td>$5,120.00</td>
<td>77.62</td>
</tr>
<tr>
<td>Power Up</td>
<td>ActivPanel Nickel</td>
<td>$4,158.00</td>
<td>85.97</td>
<td>$4,580.00</td>
<td>85.35</td>
</tr>
<tr>
<td>Summit Solutionz</td>
<td>ClearTouch</td>
<td>$4,965.56</td>
<td>79.60</td>
<td>$5,085.96</td>
<td>80.77</td>
</tr>
<tr>
<td>Unified AV</td>
<td>Viewsonic IFP7550</td>
<td>$4,468.00</td>
<td>86.16</td>
<td>$5,080.00</td>
<td>84.82</td>
</tr>
<tr>
<td>Unified AV</td>
<td>SMART MX175</td>
<td>$4,136.00</td>
<td>89.20</td>
<td>$4,748.00</td>
<td>87.50</td>
</tr>
<tr>
<td>Unified AV</td>
<td>SMART MX275</td>
<td>$4,310.00</td>
<td>88.85</td>
<td>$4,922.00</td>
<td>87.50</td>
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<tr>
<td>Virtucom</td>
<td>ActivPanel Nickel</td>
<td>$3,785.00</td>
<td>94.00</td>
<td>$4,075.00</td>
<td>94.00</td>
</tr>
<tr>
<td>Virtucom</td>
<td>ActivPanel Titanium</td>
<td>$4,197.00</td>
<td>94.05</td>
<td>$4,487.00</td>
<td>94.25</td>
</tr>
<tr>
<td>Whitlock</td>
<td>SMART MX175</td>
<td>$4,102.16</td>
<td>87.68</td>
<td>$4,264.16</td>
<td>88.67</td>
</tr>
<tr>
<td>Whitlock</td>
<td>SMART MX275</td>
<td>$4,261.74</td>
<td>86.64</td>
<td>$4,423.74</td>
<td>87.64</td>
</tr>
</tbody>
</table>
To:    Superintendent and Board Members

From: Troy Brown, Assistant Superintendent

Date: October 2, 2019

Re:    Resolution for Adding Director of Business Services

We need to add Mrs. Alison A. Boatright, Director of Business Services to our Georgia Fund 1 investment account. The attached resolution is required to add her as authorized user.

Please let me know if you have any questions.
WHEREAS, Ga. Code Ann. §§36-83-1 to 36-83-8 authorizes Georgia local governments and other authorized entities to invest funds through the local government investment pool, and

WHEREAS, from time to time it may be advantageous to the

BULLOCK COUNTY SCHOOL SYSTEM
(Name of Local Government, Political Subdivision or State Agency)
investment in Georgia Fund 1 (hereinafter referred to as the local government investment pool) as it may deem appropriate; and

WHEREAS, to provide for the safety of such funds deposited in the local government investment pool, investments are restricted to those enumerated by Ga. Code Ann. §36-83-8 under the direction of the State Depository Board, considering first the probable safety of capital and then the probable income to be derived; and

WHEREAS, such resolution must name the official(s) authorized to make deposits or withdrawals of funds in the local government investment pool, and

WHEREAS, Ga. Code Ann. §36-83-8 requires a statement of the approximate cash flow requirements of the participating government pertaining to the funds to accompany the authorization to invest such funds at the time such deposits are duly authorized;

NOW, THEREFORE BE IT RESOLVED by the BULLOCK COUNTY BOARD OF EDUCATION (Board, Council or other Governing Body)

that funds of the BULLOCK COUNTY SCHOOL SYSTEM (Local Government, Political Subdivision, or State Agency)

may be deposited from time to time in the manner prescribed by law and the applicable policies and procedures for the local government investment pool.

BE IT FURTHER RESOLVED THAT:

1. Any one of the following individuals shall be authorized to deposit and/or withdraw funds from the local government investment pool on behalf of such government or other authorized entity (if a listed individual is employed by an entity other than the depositor, indicate employer):

   TROY BROWN, ASSISTANT SUPERINTENDENT FOR BUSINESS SERVICES
   912 212-8541
   Email: TBROWN@BULLOCHSCHOOLS.ORG

   CHARLES G. WILSON, SUPERINTENDENT
   912 212-8508
   Email: CWILSON@BULLOCHSCHOOLS.ORG

   ALISON A. BOATRIGHT, DIRECTOR OF BUSINESS SERVICES
   912 212-8545
   Email: ABOATRIGHT@BULLOCHSCHOOLS.ORG

   Email:

   Email:

   Email:

   Email:

   Email:

   Email:

All withdrawals from the local government investment pool shall be wired to the following participant's demand deposit account: (Many banks have separate instructions for wires and ACH deposits. Please verify both sets of instructions with your bank and provide them below. This will ensure accurate delivery of your funds to the designated bank account).

(Bullock County Board of Education)

(Bullock County Board of Education)

(Bullock County Board of Education)

(Bullock County Board of Education)

(Bullock County Board of Education)
(If applicable) Our local bank prefers to receive credit for wire transfers at the following **Correspondent Bank**:

<table>
<thead>
<tr>
<th>(Bank Name)</th>
<th>(City)</th>
<th>(ABA Number)</th>
<th>(Account Number)</th>
</tr>
</thead>
</table>

**Additional Bank Account (if applicable):**

<table>
<thead>
<tr>
<th>(For ACH)</th>
<th>(Local Bank Name)</th>
<th>(Account Title)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>(ABA Number)</th>
<th>(Account Number)</th>
<th>(City, State)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>(For WIRE)</th>
<th>(Local Bank Name)</th>
<th>(Account Title)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>(ABA Number)</th>
<th>(Account Number)</th>
<th>(City, State)</th>
</tr>
</thead>
</table>

**Correspondent Bank (if applicable):**

<table>
<thead>
<tr>
<th>(Bank Name)</th>
<th>(City)</th>
<th>(ABA Number)</th>
<th>(Account Number)</th>
</tr>
</thead>
</table>

3. The local government investment pool shall mail the monthly statements of account to:

**ALISON BOATRIGHT DIRECTOR OF BUSINESS SERVICES**

<table>
<thead>
<tr>
<th>(Attention)</th>
<th>150 WILLIAMS ROAD, SUITE A</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>(Address)</th>
<th>STATESBORO, GA 30458</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>(City, State &amp; Zip)</th>
<th>20</th>
</tr>
</thead>
</table>

4. Changes in the above authorization shall be made by cancellation or replacement resolution delivered to the Office of the State Treasurer. Until such a replacement resolution is received by the Office of the State Treasurer, the above authorized individuals, local government demand account instructions and statement mailing address(es) shall remain in full force and effect.

5. The following schedule represents the period in which existing balances are currently expected to remain invested in the local government investment pool:

   - % 30 days or less;
   - % more than 30 days but less than 90 days;
   - % 90 days or longer.

   Entered at ____________, Georgia this ________ day of ________________ 20__.

**NOTARY SEAL**

<table>
<thead>
<tr>
<th>(Signature of Head of Governing Authority)</th>
</tr>
</thead>
</table>

**MICHAEL ALAN SPARKS**

<table>
<thead>
<tr>
<th>(Please Print or Type - Head of Governing Authority)</th>
</tr>
</thead>
</table>

**BOARD OF EDUCATION**

<table>
<thead>
<tr>
<th>(Title)</th>
<th>20</th>
</tr>
</thead>
</table>

Sworn to and subscribed before me this ________ day of ________________ 20__.

<table>
<thead>
<tr>
<th>(Notary Public)</th>
</tr>
</thead>
</table>

Please complete and return an original copy to:

**Georgia Fund 1**

<table>
<thead>
<tr>
<th>Office of the State Treasurer</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>200 Piedmont Avenue</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Suite 1204, West Tower</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Atlanta, GA 30334-5527</th>
</tr>
</thead>
</table>

**Telephone:** (404) 651-8964 or (404) 656-2993

**Toll Free:** (800) 222-6748

**Fax:** (404) 656-9048

**Georgia Fund 1 (local government investment pool) deposits are not guaranteed or insured by any bank, the Federal Deposit Insurance Corporation (FDIC), the Federal Reserve Board, the State of Georgia or any other agency.**
# ACH TRANSFER AUTHORIZATION FORM

**CUSTOMER NAME:** BULLOCH COUNTY BOARD OF EDUCATION

<table>
<thead>
<tr>
<th>Georgia Fund 1 Account #</th>
<th>Bank Account Title</th>
<th>Bank ABA #</th>
<th>Bank Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Bulloch Co. Board of Education</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If you wish to be included in the ACH funds transfer program, please complete the bank information for each of the accounts that appear on the resolution for each Georgia Fund 1 account. This form authorizes the Office of the State Treasurer (OST) to DEBIT the bank accounts listed for LGIP contributions.

Please verify ACH instructions with your financial institution before completing this form and verify that an ACH Debit Block is **NOT** placed on your account. If there is a block on the account, please provide your bank our two Company IDs &. This will allow OST to debit the account. If you have any questions, please email accounting@treasury.ga.gov.

☐ We **DO NOT** wish to participate in the ACH funds transfer program for ☐ all of our accounts or ☐ for the following accounts: __________________________. We understand that we will be responsible for sending a wire for any contributions made to a Georgia Fund 1 account not included in the ACH funds transfer program.

This form does not need to be notarized, but the authorizing signature must be someone on the current resolution. Any changes to this form can be faxed to 404-657-9066 or emailed to accounting@treasury.ga.gov. The original form does not need to be mailed.

**Authorizing Signature:**

**Print Name:**

**Date:**
To: Superintendent and Board Members

From: Troy Brown, Assistant Superintendent

Date: October 2, 2019

Re: Capital Outlay Project # 19-616-008-Nevils Elementary

The Bulloch County Board of Education will be requesting reimbursement for capital outlay expenditures related to the Nevils Elementary Facility project (Project 18-616-008).

Attached are the Certifications of the Board of Education stating that all labor, materials, and services have been paid in full. The Georgia Department of Education will need these certificates to process our request for payment.
CERTIFICATE OF THE BOARD OF EDUCATION

RESOLVED, that the BULLOCH COUNTY (Board of Education), at a duly held meeting adopted a resolution that does hereby certify that all accounts for labor, materials, and services for the construction of NEVILS ELEMENTARY (Facility Name), 19-616-008 (State Project Numbers) have been paid in full and that there are no claims of any nature outstanding, either liquidated or disputed; and RESOLVED FURTHER, that the secretary is directed to furnish a certified copy of this resolution to the Georgia Department of Education, Facilities Services Section.

Sworn to and subscribed before me this _______________

day of _________________,

20____.

__________________________
Board Chairperson

__________________________
System Superintendent

__________________________
Signature of Notary Public
Seal
Amendment to the Mandatory Addendum

This document shall amend the Mandatory Addendum to the Owner/Architect Contract for Projects Funded in Whole or in Part with State Capital Outlay Funds for Bulloch County Nevils Elementary, State Project Number 19-616-008 as follows:

Paragraph # 6 shall be revised to reflect the following:

The Stated Cost Limitation for the Project shall be $125,000.00, which is composed of:

State Capital Outlay Funds in the amount of $53,293.00

Required Local Funds in the amount of $11,926.00

Additional Required Local Funds in the amount of $59,781.00

Except as amended herein, all other terms and conditions of the Mandatory Addendum to the Owner/Architect Contract for Projects Funded in Whole or in Part with State Capital Outlay Funds, shall remain in full force and effect.

OWNER

______________________________
Chairperson, Local Board of Education

Date: __________________________

______________________________
Superintendent, Local Board of Education

Date: __________________________

ARCHITECT

______________________________
Firm: James W. Bulley

Date: 4/1/2019
ASBESTOS EXCLUSION CERTIFICATION FORM  
(NEW CONSTRUCTION & ADDITIONS ONLY)

In compliance with AHERA Part 763 “Asbestos”, Subpart E “Asbestos Containing Materials in Schools”, Section 763.99 “Exclusions” paragraph (a) (7), I __________________________ (Architect) of record for __________________________ #________ located in __________________________

(School System Name)

October 4, 2019 hereby certify that to the best of my knowledge no Asbestos Containing Building Material ACBM) was specified as a building material in any construction document, nor was any ACBM building material installed in this project.

______________________________
James W. Buckley & Associates, Inc. (Architectural Firm)

______________________________
(Signature of Architect)

______________________________
4 OCT 2019 (Date)

7685 (Georgia Architectural License Number)

______________________________
(Seal and Signature)
ARCHITECTURAL CERTIFICATION
Nevils Elementary School Re-Roof
JWBA # 104-18

This is to certify that Nevils Elementary School Re-Roof 319-616-008.

Nevils, Georgia was fully constructed and completed and the contract fully
performed as provided in the plans and specifications on October 4, 2019.

The final adjusted contract sum paid to the contractor will be in the amount of
$ 93,625.00.

The final adjusted contract sum paid to the architect, James W. Buckley &

Associates, Inc. will be in the total amount of $ 5,778.16.

(Signature of Architect)
Executive Session
MEMORANDUM

DATE: October 10, 2019
TO: Charles Wilson
FROM: Phillip Tremble
RE: Personnel Action

**VOLUNTARY SEPARATION**

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<tr>
<th>NAME</th>
<th>POSITION</th>
<th>EFFECTIVE DATE</th>
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<tbody>
<tr>
<td>Apparicio, Charquita</td>
<td>Parapro</td>
<td>9/20/2019</td>
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<tr>
<td>Baker, Faith</td>
<td>SFS Cook (7-hr.)</td>
<td>9/20/2019</td>
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<tr>
<td>Cady, Courtney</td>
<td>PK-Parapro</td>
<td>9/27/2019</td>
</tr>
<tr>
<td>Dobbeck, Erin</td>
<td>PK Lead Teacher</td>
<td>9/30/2019</td>
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<tr>
<td>Geiger, Curtis</td>
<td>Custodian</td>
<td>9/26/2019</td>
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<tr>
<td>Jennings, Robert</td>
<td>Temp. Adapted PE Teacher</td>
<td>9/13/2019</td>
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<tr>
<td>Stringer, Stevie</td>
<td>JROTC Instructor</td>
<td>9/27/2019</td>
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**RECOMMENDATIONS**

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<th>POSITION</th>
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<th>Work Days</th>
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<tbody>
<tr>
<td>*Hobbs, Adrian</td>
<td>SPED/EBD Teacher</td>
<td>10/11/2019</td>
<td>190</td>
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<tr>
<td>Troillo, Virna</td>
<td>Parapro</td>
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**RECOMMENDATIONS PENDING BACKGROUND CHECK**

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<tr>
<td>Brown, NaTarsha</td>
<td>Parapro</td>
<td>10/11/2019</td>
<td>190</td>
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*Current Employee*